



The U.S. Army Audit Agency is Seeking Student Interns & Entry-Level Civilian Auditors

Who We Are

The U.S. Army Audit Agency is hiring Auditors as Federal Civilians (non-military) to provide independent internal auditing services for America’s Army. Our work helps senior leaders improve and shape the future of the Army! We currently have open positions at the Hawaii Field Office. However, we also provide worldwide audit capability across 17 different office locations including Hawaii, Korea, and Germany.

We conduct performance audits in accordance with generally accepted government auditing standards (GAGAS), also known as the Yellow Book. Most of our work involves Performance/Operational Audits in areas such as Acquisition, Modernization & Sustainment, Business Operations, Forces & Infrastructure, and Digital Information & Intelligence.

Competitive Salary

Non-competitive yearly promotion potential: Upon successful performance, GS-07 entry-level auditors have the potential to reach the GS-12 level in just three years.

Location	GS-04	GS-07	GS-09	GS-11	GS-12
Hawaii	\$40,160	\$55,659	\$68,081	\$82,372	\$98,731

These figures are for 2024 and include an 8.9% cost-of-living allowance (COLA) for Hawaii.

To view the salary for other locations, please see: <https://www.army.mil/AAA#org-career-opportunities>

Exceptional Benefits

Our employees are among the most satisfied in the federal government. We have ranked in the Top 5 of “Best Places to Work” for a record seven years by the Partnership for Public Service. We offer outstanding federal benefits and a focus on professional development and opportunities to advance your career.

- Telework & flexible work schedules
- Health & life insurance
- Sick & vacation leave
- Paid holidays
- Retirement benefits
- Structured training program
- On-the-job training
- Civilian Fitness and Health Promotion Program

Eligibility & Qualifications

Must be a U.S. Citizen, travel up to 30% yearly, & obtain and maintain a Secret Security Clearance

Auditor GS-0511-07

Degree: Completed or will complete at least a **bachelor's degree in accounting, business administration, finance, or public administration that includes 24 semester hours in accounting.** The 24 hours may include up to 6 hours of credit in business law. See additional qualifications at:

<https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualificationstandards/0500/auditing-series-0511/>

Student Intern GS-0599-04

Eligible students must be currently enrolled in their junior year, on at least a part-time basis and pursuing a qualifying degree in accounting, business administration, finance, or public administration that includes 24 semester hours in accounting. Part-time & full-time work schedules are available.

Job Duties

- Use critical thinking skills during all phases of the audit.
- Gather background information and develop an understanding of the audit entity's organization, mission, processes, and controls.
- Analyze and apply statutory and regulatory guidance that establishes criteria for the program under review.
- Develop an understanding of the elements of a finding (condition, criteria, cause and effect, and recommendations).
- Obtain an understanding of how audit steps are developed and how they answer the audit objective.
- Evaluate data reliability; assess risk, internal controls, and the potential for fraud as well as identify potential monetary benefits.
- Review the techniques for gathering evidence and conducting audit fieldwork.
- Demonstrate understanding of techniques by completing assigned tasks.
- Examine documents and conduct analysis to answer audit steps.
- Use automated tools to analyze data.
- Develop, update, and document analytical tests to answer audit objectives.
- Apply knowledge of the different types of audit evidence and determine if evidence collected is relevant and sufficient.
- Document audit results and sources of evidence in working papers to support conclusions and audit findings.
- Prepare various audit products (information papers, briefings, working papers, reports) for clients, stakeholders, and audit leadership.
- Effectively communicate audit results and findings to a variety of audiences.
- Demonstrate comfort with public speaking and the ability to make clear and convincing oral presentations.

Please note the exact job duties will be based on the position you are applying for.

How to Apply

Send your **resume and transcripts** (unofficial) to:

- Jaclyn Maher, Audit Manager of the Hawaii Field Office: jaclyn.g.maher.civ@army.mil
- U.S. Army Audit Agency Recruiting: usarmy.pentagon.hqda-aaa.mbx.recruiting@army.mil

Include the locations you're interested in (in addition to Hawaii, other hiring locations can be found on <https://www.army.mil/AAA#org-career-opportunities>). Further information will be provided after your qualifications and eligibility are verified.